The citation sandwich is a technique to utilize when you are supporting your own thoughts with the thoughts of others. If you follow the components of a citation sandwich, your writing will move from a string of other people's thoughts to your thoughts *supplemented* with other people's thoughts. Quotes should never be just stuck in your paper. The purpose of quoting from other sources is to lend authority to your essay while furthering your argument. Do not choose ideas to cite that merely summarize your argument.

BACKGROUND➤ Sets up and introduces the copied material ✓ answers who, what, when, where

LEAD≯ flow into quoted / cited material, helping to embed the citation into your writing

CITATION ➤ cited, paraphrased, or summarized with credit given to source

**▶**Use your blue reference sheet to cite correctly.

**EXPLANATION**> elucidate the reasons the cited material is relevant and important enough to help prove your thesis.

When you take the time to copy material from another work and give credit, here are some sample questions to ask yourself then answer:

## **Background and lead:**

- What is happening in this passage?
- Where is it happening?
- What is the passage discussing?
- When are the events you are citing happening?
- Who is speaking in this passage? To whom is the speaker speaking?
- What make the author or speaker an authority? What are his or her credentials?

## **Explanation:**

- How should you present this passage?
- Why did you choose this passage?
- What does this passage mean? How should this evidence help persuade your reader to your side of the debate?
- What is the most unique aspect of this passage—and why is it unique?
- What did this quotation/ passage make you think when you read it?
- What makes this passage so confusing, important, or interesting?
- What is the copied, paraphrased, or summarized material's significance?
- So what? How does this passage further your argument? Why does it matter?
- Explain how the quote connects to the thesis, the sentence containing the subject and the debatable claim.